OFFICE OF THE CITY MANAGER

06 AUG -4 AM 10: 50

NO. LTC#

195-2006

CITY SLEARING GETTIS ETTER TO COMMISSION

TO:

Mayor David Dermer and Members of the City Commission

FROM:

Jorge M. Gonzalez, City Manager & for Jorge M. Congalez

DATE:

August 4, 2006

SUBJECT: Out of Town from August 4 through August 9, 2006

Please be advised that I will be out of town from Friday, August 4 through Wednesday, August 9 returning to the office on Thursday, August 10.

If you need to reach me in the event of an emergency, please feel free to contact me on my cellular phone at 305 308-0663.

In my absence, if you need any assistance, please feel free to contact any of the Assistant City Managers or other members of the Executive staff.

Thank you.

JMG\ri

Electronic copy:

Executive Staff

Management Team

f:/cmgr/\$all/ltc-06/out of town-August 2006